**S. R. DAV PUBLIC SCHOOL, PUPRI**

**Model Question Paper of Class – VI**

**Chap - 1**

* **Objective Type Questions**
1. A computer is an …………………. Device.
2. …………….. is a magnetic disk on which we can store computer data.
3. A ……………….. set of instructions that tells the computer what to do.
4. Operating System is a type of ………………. Software.
5. Word- Processing Software is a type of ………………… Purpose Software.
6. A Chess game is a type of ……………….. Purpose Software.
7. Anti-virus is a type of ………………… Software.
8. ………and …………. are types of Primary Memory.
9. GUI stands for …………………………………..
10. ……………… is a type of Single User Operating System.
11. ……………… is a type of Multi User Operating System.
* **Short Type Questions**
1. Differentiate between :-
2. Software and Hardware (b) System Software and Application Software
3. Instruction and Program
4. What is a Computer?
5. What is an Operation System?
6. What is a Single User Operating System?
7. What is a Multi User Operating System?
* **Long Type Questions**
1. Write name of different types of Hardware.
2. What is an Operating System? Explain its types.
3. Write different functions of Operating System.
4. What is an Anti-Virus Software? Explain with example.
5. What are difference between General Purpose Software and Specific Purpose Software?
6. What is a Custom Software? Explain with example.
7. What is Software License? Give an example.
8. What is Open Source Software? Explain with example.
9. What is Proprietary Software? Explain with example.
10. What is Freeware Software? Explain with example.

**S. R. DAV PUBLIC SCHOOL, PUPRI**

**Model Question Paper of Class – VI**

**Chap - 2**

* **Objective Type Questions**
1. Open office impress is a type of ………………. Source software.
2. Open Office.org was donated to the ……………. Software Foundation.
3. Slide designs we can make our presentations ……………….. and ………………..
4. We can select any option under the …………. Drop down menu.
5. Slide design is available under ……………… Menu.
* **Short Type Questions**
1. What is a Theme?
2. What is a Software Suite?
3. What is a Drop down Menu?
* **Long Type Questions**
1. What is Open Office Impress? Write steps to open it.
2. Write steps to create a Presentation.
3. Write Steps to change Slide Design of Presentation.
4. Write steps to change the Background Style of a Presentation.

**S. R. DAV PUBLIC SCHOOL, PUPRI**

**Model Question Paper of Class – VI**

**Chap - 3**

* **Objective Type Questions**
1. From File option is used to insert the images from any ……………..
2. …………. is an area where we can find various themes.
3. Sample pictures are organized as …………….
4. …………… is a strip of icons that can be clicked to perform certain functions.
5. Many …………….. icons are marked with a small arrow.
6. ………………. allows us to give various effects and styles to the text.
7. ……………. of Microsoft Office is similar to ……………… Gallery of Open Office.org.
* **Short Type Questions**
1. What is a Dialog Box?
2. What is a Gallery?
3. What is a Theme?
4. What is a Toolbar?
5. What is a Selection?
* **Long Type Questions**
1. Write steps for inserting image in a slide from File.
2. Write steps for inserting image in a slide from Gallery.
3. Write steps for inserting Shapes in a Slide.
4. What is a Drawing Toolbar? Write name of various tool in the Drawing Toolbar.
5. What is a Font work? Write steps to insert it.

**S. R. DAV PUBLIC SCHOOL, PUPRI**

**Model Question Paper of Class – VI**

**Chap - 4**

* **Objective Type Questions**
1. ………… key is used for Slide Show.
2. …………… shows at the top of each slide.
3. …………… shows at the bottom of each slide.
4. …………... transitions are the special animation effects of slide.
5. ………………. is a commentary of voice over added to the presentation.
* **Short Type Questions**
1. What are difference between Date(fixed) and Date(variable)?
2. What are difference between Time(fixed) and Time(variable)?
3. What is a Narration?
4. What is an Authorized User?
5. What is Footnote or Comments?
* **Long Type Questions**
1. What is Slide Show? Write steps to apply it.
2. What is Hide Slide? Write steps to apply it.
3. Write steps to inserting fields in a Slide?
4. What is Header & Footer in a Slide? Write steps to apply it.
5. Write steps for inserting Date and Time in a Slide.
6. Write steps for inserting slide number in a Slide.
7. What is Slide Transition? Write steps to apply it.
8. Write steps to add notes in a Slide?
9. What is a Narration? Write steps to apply it.
10. Write steps to apply rehearse timing in a Slide?
11. Write steps to protect a presentation using password.

**S. R. DAV PUBLIC SCHOOL, PUPRI**

**Model Question Paper of Class – VI**

**Chap - 5**

* **Objective Type Questions**
1. ………… Key is used for Slide Show.
2. There are ……….. views available in impress to view a Presentation.
3. ……………. view is a default view of a Presentation.
4. ………………. View thumbnail view of a Presentation.
5. We can change the sequence of Slides in ………………… view.
6. The slide ………….. will not be visible to the audience during the slide show.
7. …………. view is used to deliver the presentation to the audience.
8. ………… key is used to exit from slide show.
* **Short Type Questions**
1. Write the different types of presentation views in open office impress?
* **Long Type Questions**
1. What is normal view of a Slide? Write steps to apply it.
2. What is slide shorter view of a Slide? Write steps to apply it.
3. What is notes view of a Slide? Write steps to apply it.
4. What is slide show view of a Slide? Write steps to apply it.

**S. R. DAV PUBLIC SCHOOL, PUPRI**

**Model Question Paper of Class – VI**

**Chap - 6**

* **Objective Type Questions**
1. …………… animations are similar to ……………….
2. By default ………………… tab is activated in custom animation.
3. There are ………….. groups in custom animation.
4. We can move in next slide in …………… ways.
* **Short Type Questions**
1. Write the similarity and difference between custom animation and slide animation.
2. Write name of three types of starting options.
* **Long Type Questions**
1. What is custom animation and slide animation? Write steps to apply it.
2. Write steps to change or remove the custom effect in a Slide.
3. Write steps to change the speed of animation in a Slide.
4. What are advance animation effects in a Slide? Write steps to apply it.
5. Write steps of controlling the slide effect in a Slide.

**S. R. DAV PUBLIC SCHOOL, PUPRI**

**Model Question Paper of Class – VI**

**Chap - 7**

* **Objective Type Questions**
1. ………… is a pattern of crisscrossed bars.
2. ………………. Is an arrangement of data in the form of rows and columns
3. A spreadsheet workbook is saved with ………… extension.
4. Maximum number of rows in a worksheet………………………..
5. Maximum number of columns in a worksheet……………………….
6. Maximum number of worksheets in a workbook……………………….
* **Short Type Questions**
1. What is Tessellation?
2. What is a Spreadsheet?
3. What is a Worksheet?
4. What is a Cell?
5. What is an active cell?
* **Long Type Questions**
1. What is a Spreadsheet? Write some uses of Spreadsheet.
2. What is Open Office Calc? Write steps to open it.
3. Write different components of Openoffice.org calc Window.
4. Write various categories of data of a Worksheet.
5. What are difference between Formula and Function?
6. Write steps to save a Workbook?

**S. R. DAV PUBLIC SCHOOL, PUPRI**

**Model Question Paper of Class – VI**

**Chap - 8**

* **Objective Type Questions**
1. …….. is the basic element of a Spreadsheet.
2. ………………… is column letter followed by row number.
3. ………………… is sum of values divided by number of values.
* **Short Type Questions**
1. What is sorting?
2. What is Formula?
3. What are built in Functions?
4. What is a Chart?
* **Long Type Questions**
1. What is sorting? Write steps to short data in a Spreadsheet.
2. What are difference between formula and function? Give example.
3. What is a Chart? Write name of different types of Chart. Write steps to insert a Chart.
4. Write steps to format a Worksheet.
5. Write steps to print a Worksheet.